

RUBRIC FOR FULL PAPER SUBMISSION

Please use the guidelines in this rubric to determine which form of presentation is adequate for your technical paper. In table (A), choose a score from 1 to 4 in each category. Add the three scores and view the total in table (B).

(A) SCORE				
Category	1 - Excellent	2 - Good	3 - Satisfactory	4 - Poor
Quality of Information	Content is completely new and original, describes two or more relevant case studies to support methodology. Purpose clearly stated, methodology is technically sound. There is no commercial focus. Good review of the available literature on the similar topic.	Content is new, but may be similar to previous studies, describes at least one relevant case study to support methodology. Purpose clearly stated, methodology slightly lacks technical argumentation. There is no commercial focus. Adequate review of literature available on the similar topic.	Content is relevant but not original, does not include a case study or has a strong commercial focus without the comparative analysis of technologies/products/services. Weakness in reporting data (insufficient information to sustain arguments). Objectives lack clarity. No literature review.	Content is either completely irrelevant or sufficiently covered in already published materials. Poor reporting of methods, no real data is presented to support methodology. Several different topics are being covered, paper lacks focus. Purpose and results are unclear.
Organisation	Includes all required sections: abstract, introduction, methodology, results and conclusions. Results are well communicated and there is a clear consistency with the conclusions.	Includes all required sections: abstract, introduction, methodology, results and conclusions. Results are consistent with the conclusions but need improvements in communication.	One or more required sections are missing. Paragraphs lack general structure. Overuse of bullet points.	Several required sections are missing. Papers lacks logic and consistency. Paragraphs are poorly structured and/or organised. Paper is written in "telegraphic" stile with mainly bullet points.
Language and Format	Few or no language errors. Article fully complies with the format guide.	Requires moderate language corrections but is understood without undue difficulty. Article mainly complies with the format guide.	Requires major language and format corrections.	Language is unintelligible. Article is not written in accordance with the format guide.
(B) TOTAL				
3 - 4	Accepted for oral presentation and publication in the Proceedings without further revision or after minor revisions.			
5 - 6	Accepted for oral presentation and publication in the Proceedings only with major revisions.			
7 - 9	Not recommended for publication and may be presented as poster only.			
10 - 12	Unacceptable and not recommended for this conference.			

Note: The form of presentation for all technical papers will be decided by the Technical Committee.